



Advance Electrical Supply Co.

263 Oakley Blvd.,
Chicago, IL 60612
312.421.2300

EQUAL OPPORTUNITY EMPLOYER. It is our policy to abide by all federal, state and local laws prohibiting employment discrimination based on a person's race, color, religious creed, sex, national origin, ancestry, citizenship status, pregnancy, childbirth, physical disability, mental and/or intellectual disability, age, military status, veteran status (including protected veterans), marital status, registered domestic partner or civil union status, familial status, gender (including sex stereotyping and gender identity or expression), medical condition (including, but not limited to, cancer related or HIV/AIDS related), genetic information, sexual orientation, or any other protected status.

Application for Employment

Applicant Information			
Full Name:	_____		Date: _____
	<i>Last</i>	<i>First</i>	<i>M.I.</i>
Address:	_____		
	<i>Street Address</i>	<i>Apartment/Unit #</i>	

	<i>City</i>	<i>State</i>	<i>ZIP Code</i>
Phone:	_____	Email:	_____
Position Applied for:	_____		
Check the following options you would consider.	Full-Time <input type="checkbox"/>	Part-Time <input type="checkbox"/>	Temporary <input type="checkbox"/>
If part-time, specify hours and days available:	_____		
If you are applying for a position which involves driving a motor vehicle in the course and scope of the employment duties, please indicate whether you have a valid driver's license in this state.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Date Available:	_____	Desired Salary: \$	_____
Can you, if hired, submit verification of your legal right to work in the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Are you 16 years old or over?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when? _____
Who referred you to our company?	_____		
Do you have any friends or relatives who work here? If yes, please list here:	_____		
Are you subject to any type of agreement with a current or former employer or entity that would restrict your ability to work at Advance Electrical Supply Co. (e.g., non-compete, non-solicitation)? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please explain and provide a copy of such agreement.			

Education

High School: _____ Address: _____

Did you graduate? YES NO
 Diploma: _____

College: _____ Address: _____

Did you graduate? YES NO
 Degree: _____

Other: _____ Address: _____

Did you graduate? YES NO
 Degree: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Brief description of responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Brief description of responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Brief description of responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Agreement (Please read the following statement carefully)

I certify that the information provided on this application (and accompanying resume, if any) is truthful and accurate to the best of my knowledge. I understand that falsification or significant omission of information requested in this application or in the application process may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize Advance Electrical Supply Co. to contact former employers and educational organizations listed above (and on accompanying resume, if any) regarding my employment and education, and any pertinent information they have, personal or otherwise, and release all parties, such persons and Advance Electrical Supply Co., from liability for any damage that may result from furnishing same to Advance Electrical Supply Co.

DRUG TESTING: I understand and agree that, subject to applicable law, I may be required to take a drug and alcohol-screening test. I also understand that if I test positive for the presence of drugs or alcohol, I will be ineligible for employment with the company.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

Signature: _____ Date: _____